

Allen County Soil and Water Conservation District Board Meeting  
Wednesday, December 20, 2023 @ 8:00 am  
MEETING HELD IN PERSON and VIRTUALLY via ZOOM  
9602 Coldwater Road, Suite 108, Fort Wayne, IN 46825

**Supervisors; Present:** Chad Shaw, Tom Miller, Tyler Steiglitz, Tom Crowe (virtual), Jain Young

**Absent:**

**Associate supervisor:** Don Rekeweg, Dick Crowl

**SWCD Staff:** Greg Lake, Courtney Taylor, Gabe Curtis, Mikila Cook, Jesus Rosario, Mark Rekeweg, Rhiannon Lake (virtual)

**ISDA:** Lindsey Bluhm

**NRCS:**

**SJRWI:**

**MWA:**

**Purdue Extension:**

**County Council:**

**Others:**

**Call to Order**

Meeting was called to order at 8:27 AM by Chad Shaw

**Approval of Minutes**

- November minutes reviewed Tom Miller moved to approve minutes, Tyler Steiglitz seconded, all in favor. November minutes need updated to reflect Jain Young being absent.

**Approval of Claims and Treasurer's Reports**

November:     Accounts Payable totaled: 31,410.69  
                  Visa Charges: 1,022.26  
                  Deposits Totaled: 7,993.74  
                  Accounts Receivable: 46,051.36  
                  First Source Bank: 197,753.74  
                  Current Asset Balance: 244,255.10  
                  CD: \$ 1,357.37

Jain Young moved to approve claims and Treasurer's report, Tyler Steiglitz seconded, all in favor

**1. Old Business**

- 2024 SWCD Annual Meeting- February 24 @ Tim Rorick's
  1. Meeting is set. We need a speaker currently. Greg suggests having a longer meeting and inviting Mike Fruchey and Cristpher Burke Engineering and having them explain the new assessments they are doing and the funding coming form the MRBC.
- 2024 Farm Show sign up
  1. Need volunteers

- Annual Conference/ 2024 IASWCD Legislative Breakfast
    1. Mikila has sent information to board members attending. Invite has been sent to legislators. Reminders will be sent.
  - Sale of additional SWCD equipment- December 28th Schrader Auctions
    1. Greg is working on minimum bids.
  - Hiring Watershed Project Manager to replace Joelle Neff
    1. The District has hired Elyssa Lewis from Kosciusko County NRCS. She will start on Jan. 3<sup>rd</sup>. She will also be attending Annual Conference.
2. Ongoing Projects/Grants
- [NACD Contribution Agreement](#) -New application (C. Taylor)
  - Demonstration Farm Contribution Agreement with NRCS (C. Taylor)
  - [NRCS Contribution Agreement for Urban / Small Farms](#) (J. Neff)
    - Update on outreach efforts
  - [Auglaize Watershed](#) (G. Lake)
    - Presentation of Flatrock stream flow profile
      - DA Brown did stream surveys. MRBC did reviews of HWY 30 project.
    - Proposed Auglaize Watershed Steering Comm. Mtg.
  - [Development of SWCD Mobile Education Trailer and Displays](#) (J. Neff)
    - Watershed display design with New Tech Academy update
      - Received displays back and they are being reworked by a cabinet maker.
    - Update on municipal and residential sewer display repairs
  - [Soil Carbon Research Project with IUPUI](#) (G. Curtis, J. Rosario)
    - Project update
  - [CRP Contribution Agreement with NRCS](#) (G. Curtis & C. Taylor)
    - CRP is completed for 2023, the final invoice will go out soon.
  - [USGS-GLRI Project](#) (G. Lake)
    - Edge of Field project update
    - 2-stage Ditch project update
  - [Agricultural Nutrient Resource Recovery Project](#) (G. Lake)
    - Proposed next steps
      - H2Ohio Technology Advancement Project (H2Ohio TAP)
      - Proposed 2024 summer demo project
      - CIG Classic grant application submission
3. Other Reports
- WLEB Livestock Group
  - IJC Manure Nutrient Management Collaborative
    - Project update (no report)
4. Partner Reports and Updates
- ISDA- Help meeting with 65 participants, RCPP was due on the 8<sup>th</sup>.
  - MRBC-
  - UMWA- Held a meeting to review progress. Riverfest will be held in June of 24
  - Save Maumee
  - IASWCD
  - SJRWI

- MWA- Planning Rivers Summit IV. Will be held in early Sept.
- NRCS Purdue Extension [FW Parks Dept.](#) CISMA

5. New Business

- Hiring District Funded Employee
  1. Board will be reviewing job descriptions and will meet in January to further discuss the potential of hiring a new employee. The District will further the budget proposal.
- 2024 Budget
  1. Staff is working towards finalizing a 2024 budget.
- Internal Controls
  1. Internal Controls have been sent to board members and employees for review.
- Employee Reviews
  1. Board will conduct reviews in 2024 after review of job descriptions.

6. Upcoming Events

- Next Board Meeting –January 24, 2023 8:00 a.m.

Meeting Adjourned 9:30 a.m.